



Co-funded by
the European Union



Fundacja Rozwoju Systemu Edukacji

STEP 4

Sustainable and Social Tools
for Employability and
Entrepreneurial Planning



12th – 21st April 2024
Łódź, Poland



**Our project is funded by the
Erasmus+ Programme -
the EU's programme to support
education, training, youth and
sport in Europe**

**... and it offers quality learning and education
opportunities for youth workers and young people!**

Europejska Fundacja Rozwoju Człowieka



Our Organization

We are a non-profit Organization based in Łódź, Poland. We provide European and global opportunities for youth workers, young people and citizens based on holistic approaches and innovative non-formal education.

What do we do?

We design European mobility opportunities and different activities. As well we do operate as researchers in the educational sector in collaboration with local and regional stakeholders.

STEP4

“STEP4” is a project based on innovative methods for entrepreneurship and employability. The project is based on two compulsory phases: the Training Course in Poland and the online self-paced part on the HOP platform.

STEP4 IS ABOUT...

**01 ENTREPRENEURIAL
LEARNING**

**02 CAREER
DEVELOPMENT**

**03 GREEN AND
ENVIRONMENTAL**

**04 DIGITALISATION &
HIBRID EDUCATION**



What about the project

"STEP4" is an Erasmus+ Training Course with the scope of providing youth workers and educators for tailoring methods and strategies to support the talents and competencies development of young people and the Organisations working with youth. The project aims to design and consider sustainable, alternative and digital methodologies and approaches to adapt to the European job market and develop the entrepreneurial and employment competences of our young people through upgraded employability strategies.



Objectives of "STEP4"

Empower youth workers fan of competences in the employability sector for supporting their Organisations and young people in developing adequate skills, attitudes and behaviors for the current job market

Connect employability learnings with digital elements and knowledge in order to be on track with the future of different European employment sectors

Analyse and design models of enterprises that can support youth Organisations and young people to qualitatively build working opportunities

Support younger generations in the transition from studies to the job market in the actual European scenario and Carve into the concepts of sustainable and digital/hybrid jobs of the future

Collaborate with the relevant local, regional and European stakeholders to grow a better employability scenario for youth work activities aimed at harnessing efforts of both professionals and young individuals

Boost employability through a set of high-quality methods and tools that can be adapted to diverse backgrounds and working environments in Europe and beyond

Provide youth workers with professional training opportunities through the values of Erasmus+ and the European Youth Strategy

Participant profile

Make sure that you are having a matching profile to the Training Course

- 18+ years old;
- Speaking advanced English;
- Fully committed to the preparation and follow-up activities both online and frontal;
- Being involved in the Sending Organisation;
- Actively take part in the training course (in Poland and on the online platform);
- Contribute to the multiplier impact of the project;
- Disseminate the project results accordingly;
- Fill the final evaluation documents.



Timetable of activities

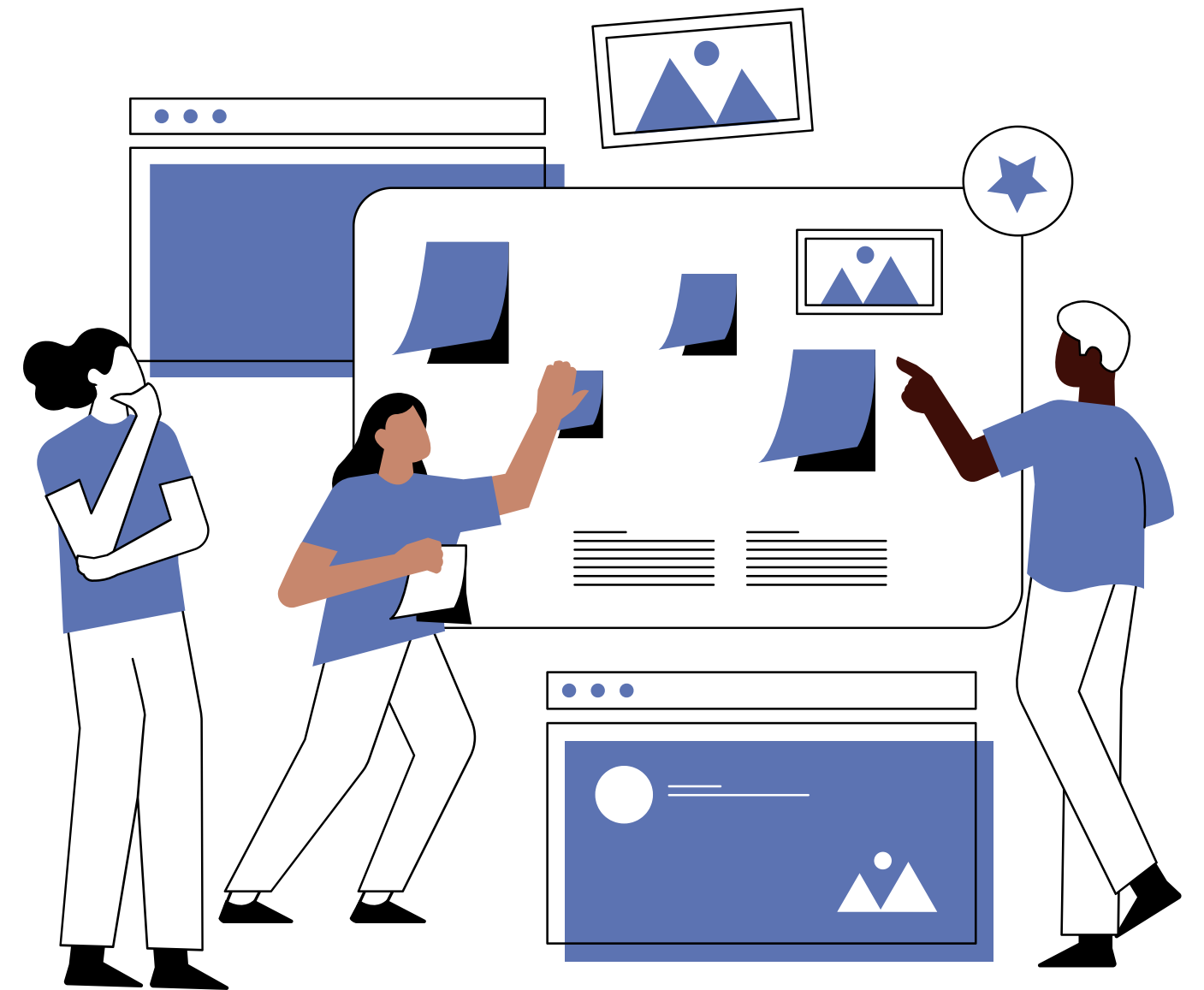
Working hours during the Training Course in Poland

General plan

Every day we will:

- begin our activities from 9.30 to 13.00 with a coffee break of 20 minutes;
- have lunch break from 13.00 to 15.00;
- continue our activities from 15.00 to 18.15 with a coffee break of 20 minutes;
- have a daily evaluation.

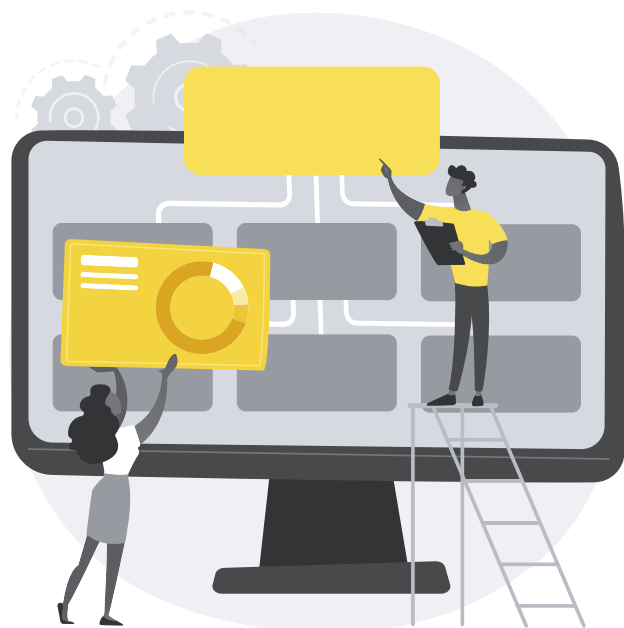
After the training course in Poland, the online phase will take place on the HOP Platform at self-paced way and with a closing Zoom meeting.



Schedule of activities I

DAY 1

Welcoming,
Team building
and first
working groups
for reflection
and analysis of
unemployment
VS employability



DAY 2

Mapping and
employability in
Europe.
Job
opportunities
and
entrepreneurship
approaches.

DAY 3

Partner visit out
(morning).

Seeking for an
action plan:
talents,
mismatching
and potentials
solutions.



DAY 4

Strategies and
methodologies
to enterprise
building,
elaboration and
samples, BMs
ideas and
drafting.

Schedule of activities II



DAY 5

Business Models design and elaboration (full immersion), alternative planning and accessory support data.

DAY 6

Methods of spreading and sharing entrepreneurial practices for the BMs design, feedback and experts' support.



DAY 7

Customising BMs prototypes and adapting to data analysis, final presentations and digitalisation of the models.

DAY 8

Final arrangements, wrap-up, Youthpass and presentations. Launching the details of the online learning process. Goodbyes.

Pool of Trainers

Who is going to support your learning process



Silvia Crocitta



Bartek Gradecki



Mihaela Clincu

**In case you want to reach the Pool of Trainers with questions,
you can write an email to eurofrc@gmail.com**



ACCOMMODATION & MEALS

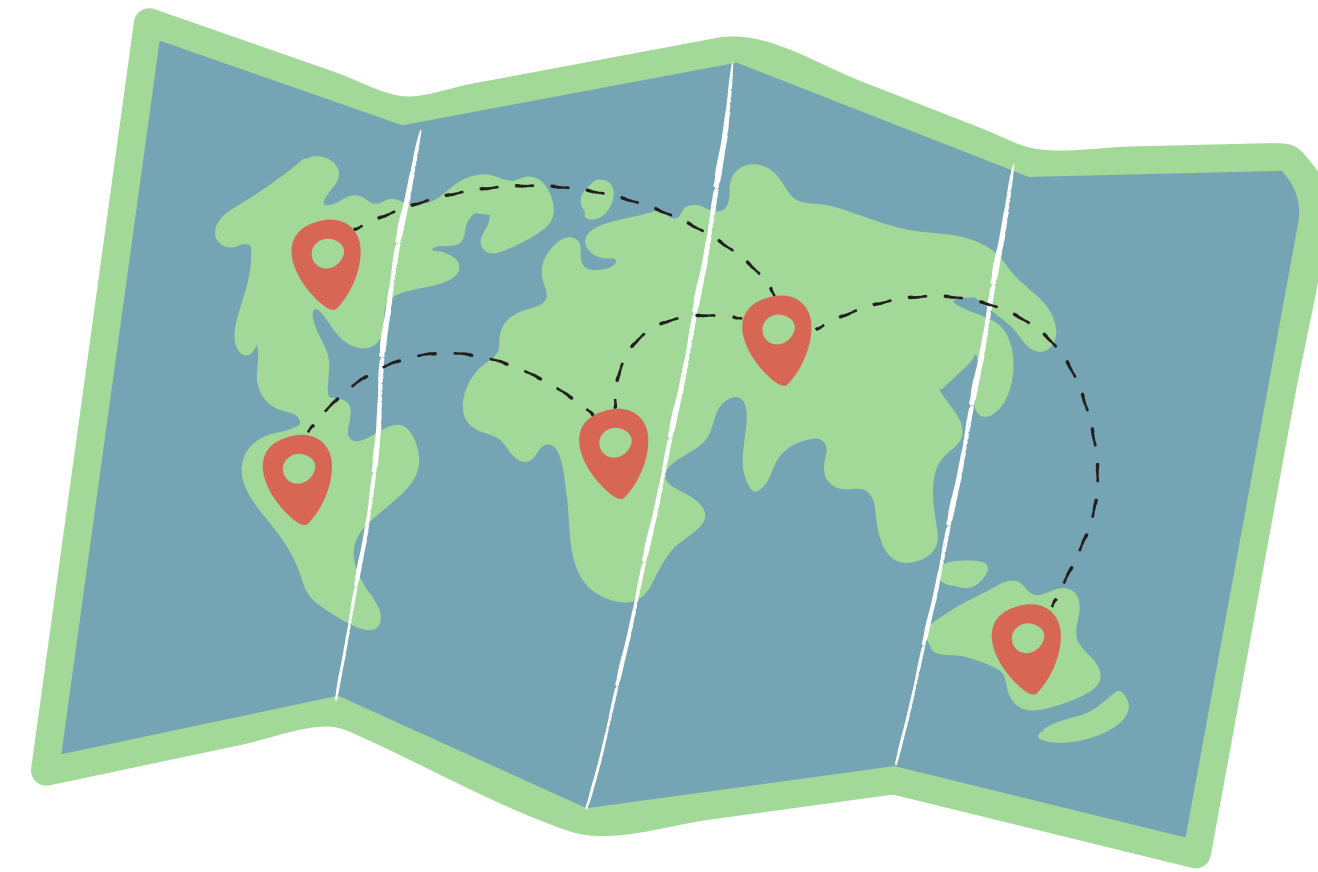
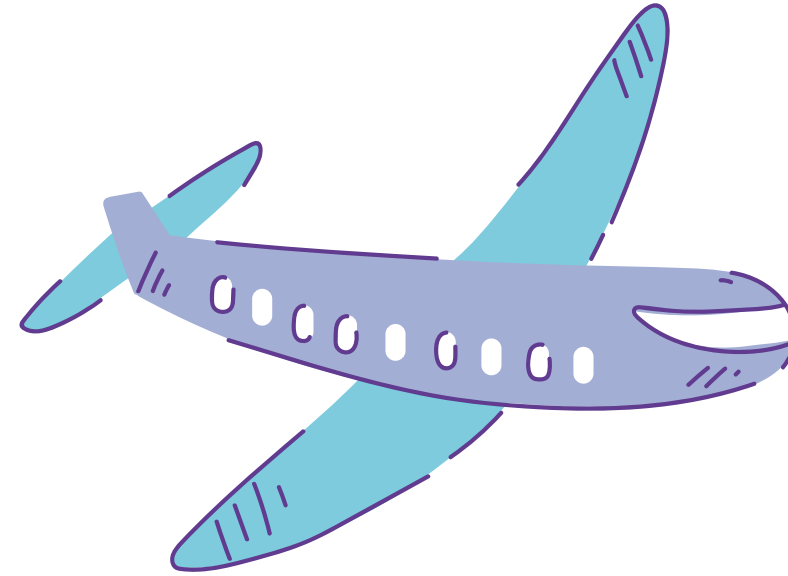
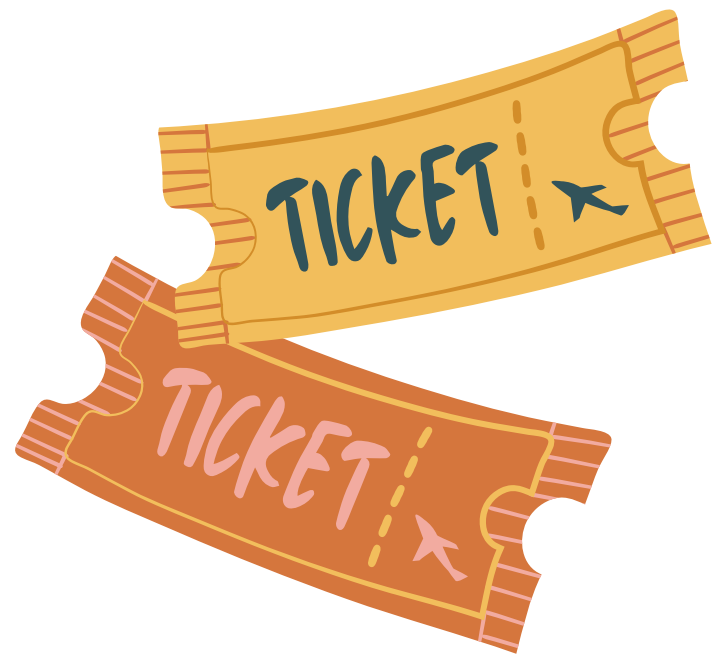
Participants will be accommodated in a 3 star Hotel in double and triple rooms. Further info will be given to confirmed participants only.

Breakfast, lunch, dinner are daily covered as well 2 coffee breaks. We will respect dietary needs expressed by participants when submitting the formal registration to the project.

Travel Information

YOUR INSURANCE

All participants must have a valid EHIC to travel and attend the project. If not, participants are required to have insurance cover for the entire duration of the project. Insurance is obligatory for your safety and health.



How to arrive to the project venue?

We highly suggest to book tickets to Warsaw airport or to Łódź airport. Tickets must be both ways and cannot be booked without the agreement of EuroFRC (the Organiser).

Email: eurofrc@gmail.com

To reach Łódź you can use the following

[Trains to Łódź](#)

[Buses to Łódź](#)

Travel Information

TRAVEL ALLOWANCES

	regular travel	green travel*
	23,00 EUR	
        	275,00 EUR	320,00 EUR

*For green travel we understand a travel that promotes the use of train (highly recommended), bus and car sharing.

Please, contact the Organizer prior any assumption (eurofrc@gmail.com)



360,00 EUR

410,00 EUR



Reimbursements

Please, read carefully and take note!

To get your reimbursement we compulsory require:

- 1. eTicket / receipt / invoice of your booking;**
- 2. Boarding passes/travel tickets in original/digital version, used to travel to/from Poland.**

Please, bear in mind that we cannot reimburse your travel costs unless we receive the mentioned documentation. To have your expenses fully reimbursed, please book 'two-way' tickets (incl. bus/train etc.). Non-boarded tickets are not reimbursable.

Paper tickets and original copies must be delivered in original.

The project does not support VISA costs.

Dates must be corresponding to the project dates of arrival and departure.

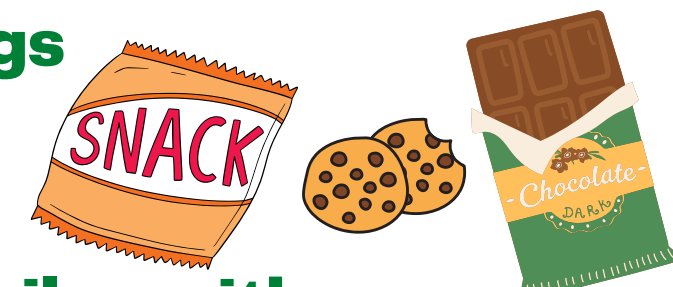
Prior any booking, please, contact us to agree with the Organiser on your travel route via email: eurofrc@gmail.com

What to bring for the project

As we will have some digital team work, we kindly ask participants to bring their laptops and/or any electronic device that can be used to work on the project topics, prepare activities and elaborate on Youthpass professionally.

We suggest you to prepare a checklist and make sure that you bring:

- **personal hygiene products (shampoo, toothpaste, etc.)**
- **specific medicines (if you need any)**
- **personal documents to travel**
- **laptop and/or tablets that serve to work for the project activities (please, do not count only with your smartphones as it will be not sufficient)**
- **materials and a presentation regarding your Sending Organisations**
- **some national/local snacks and sweets for the InterCultural Evenings**
- **any other item that you consider relevant.**



Important: we expect to host you with happiness, so bring your best smiles with yourselves!

Weather in Łódź

Take note to prepare your luggage!

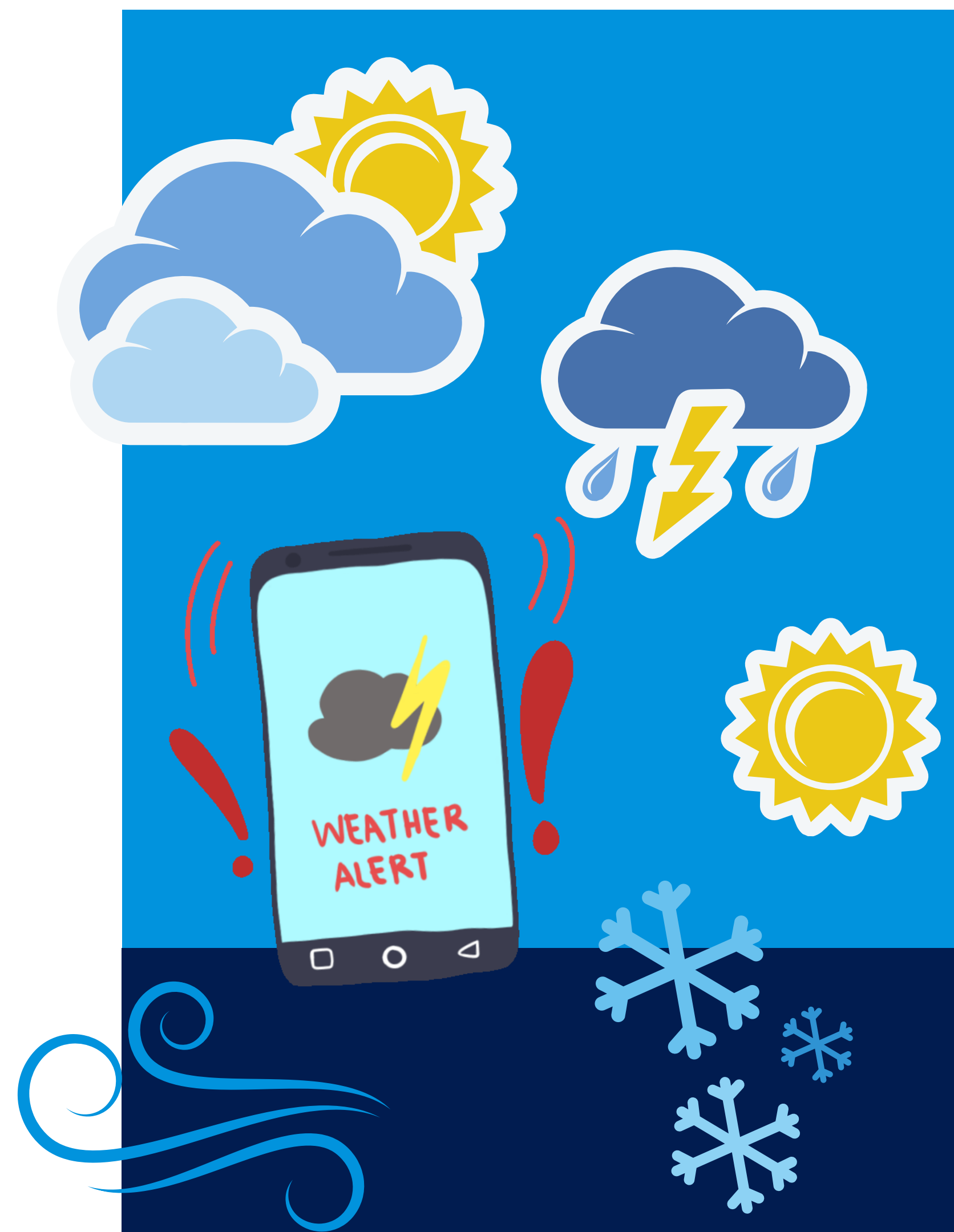
The climate is humid continental in the city.

Generally, April fluctuates between 10° and 20°, so be ready for such temperatures. Some rainy days can happen as well, so bring your warm jackets, your umbrellas and kway.

[For weather forecasts you can check here](#)

We suggest being equipped with hoodies anyway as evenings can be cold or fresh. Bring comfortable dresses and shoes, as you are requested to also have some casual smart suits.

We ask you to bring a smart casual or formal dress/suit for a special evening and a formal presentation – but still, something soft, nothing extreme! :)



Contact us



[Facebook](#)



[Instagram](#)



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eurofrc@gmail.com

